

CLAYTON LIBRARY FRIENDS
Executive Board Meeting
May 1, 2015
Hantel Residence
1620 South Blvd, Houston TX

Board Members Present

Les Fullerton
Sue Yerby
Elani Hantel
Pat Metcalfe
Resa Hennings
Lesley Douthwaite
Fidel Ramirez
Loren Martin

Board Members Absent

Randy Pace
Kathleen Dickerson
James LeNoir

Other Members and Guests:

Minutes

The meeting was called to order by President Les Fullerton at 10:30 AM.

There were no meeting minutes from the previous meeting available for presentation. In the absence of the Secretary, the minutes were recorded by Director Elani Hantel.

The financial report was presented by Resa Hennings. The quarterly reports were posted on the website instead of sending via email. This will be the mode of reporting for future quarterlies. There were no old bills. Accounts were up to date.

Sue Yerby presented information regarding programs. The CLF symposium will be held August 22, 2015 in partnership with the African American Genealogy Society and will showcase Dr. Deborah Abbott. Dr. Abbott charges \$250.00 per class and there will be four classes presented; three general genealogy and one African American genealogy related. Sue Yerby suggested opening a PayPal account to facilitate collecting conference registration fees and subsequently membership dues or other revenue. After some discussion amongst the board and with input from Fidel Ramirez, a motion was presented.

Motion: 1 May 2015-01 Motion by Sue Yerby to open a PayPal account and link the account to the CLF website to use for the symposium and also to collect membership dues. The motion was seconded by Elani Hantel. **Motion Passed.**

"Dining with the Dead" or a similarly named cemetery tour at Glenwood Cemetery is in the planning for our CLF spring event. Elani and Sue met with the Glenwood president and he is acceptable to this event.

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Josh Taylor has been reserved for next year's symposium which will take place August 20, 2016.

Vice President Pat Metcalfe, Membership Chair, reported that 120 members have not rejoined CLF from the previous year. There are 402 current members. The membership application needs to be revamped.

The newsletter was a fast turnaround this quarter and the mailout has been completed. Newsletter Editor Metcalfe suggested that sending the newsletter via regular mail and by announcement in email will be more economical next year. It was suggested that she mail the newsletter to CLF meeting visitors (prospective members) in order to solicit new membership. CLF needs a mechanism to identify more prospective members.

Fidel Ramirez reported on the status of the new website. There are some areas that are not transferrable from the old website to the new website. Some issues are Mac versus PC related. The newsletter is locked for members only.

Motion 1 May 2015-02 Motion by Resa Hennings to remove the membership sign-on requirement to enable viewing of the CLF Newsletter. The motion was seconded by Sue Yerby. **Motion Passed Unanimously.**

Motion 1 May 2015-03 Motion by Fidel Ramirez to eliminate the online directory. The motion was seconded by Elani Hantel. **Motion Passed Unanimously.**

The meeting recessed for lunch at 12:30 PM.

The meeting reconvened at 1:15PM.

Elani Hantel presented information regarding volunteers and hospitality. The recent Museum Walk was not a big success, even though there were many volunteers available to help. It is believed that the division of the Museum Walk into districts, together with the morning rain, brought less public participation. There was a question as to how actively CLF will participate in the future in this event. There continues to be a need for two house volunteers.

Lesley Douthwaite reported that materials totaling approximately \$6000.00 were purchased in the first quarter. These titles were published in the newsletter.

Old business was discussed, which included the signage for the library that has not been installed by the city. In addition, HPL has not acquired the necessary computers for the scanners purchased by CLF for the library. The ScanPro scanners remain unusable five months after purchase.

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New business was addressed. It was noted that the nominating committee for the election of CLF Executive Board Members for next year should be formed at the May General meeting. Open positions include Director of Acquisitions, Director of Correspondence, and Director of Volunteers and Hospitality. Loren Martin agreed to be the CLF Executive Board representative on the committee.

The board members discussed extending a lifetime membership to CLF for Clayton Library Manager Sue Kaufman at no cost to her. The first two lifetime memberships were awarded to Susan Garwood and Marge Harris. A motion was made to include in the Membership Chair job description an item to assign responsibility for the continuance of these lifetime memberships in the future. There was general agreement on adding the lifetime membership for Sue Kaufman, but no vote was recorded.

The next executive board meeting is planned for Wednesday, July 29, 2015.

The meeting was adjourned at 3:00 PM.

Signed:



Kathleen Dickerson, Secretary



Les Fullerton, President