

**CLAYTON LIBRARY FRIENDS**  
**Executive Board Meeting**  
**July 22, 2016**  
**Clayton House Board Room**

**Board Members Present**

Les Fullerton  
Pat Metcalfe  
Sue Yerby  
Kathleen Dickerson  
Loren Martin  
Resa Hennings  
John Dorroh  
Randy Pace

**Board Members Absent**

Elani Hantel  
Mary Martin  
Fidel Ramirez

**Other Members and Guests:**

**Minutes**

President Les Fullerton called the meeting to order at 10:23 AM. President Fullerton asked for approval of the minutes from the previous Clayton Library Friends (CLF) Executive Board meeting. Secretary Kathleen Dickerson reported that the minutes from the last board and general meetings had been distributed by email just prior to the current meeting. She asked the board members to review the minutes and reply to the email with any corrections or additions.

President Fullerton recognized Treasurer Resa Hennings who reviewed the Treasurer's report (see attached). She pointed out that the \$29.69 in new expense acct 645 recognized the PayPal fee to collect approximately \$5,000.00 in revenue. Treasurer Hennings remarked that CLF investments had increased in value during the 2<sup>nd</sup> quarter by \$21,015 from interest, dividends and market appreciation.

Director Dorroh asked for an explanation of the funds in asset account 140.1, *The Charles Gardes Endowment*. Vice President Pat Metcalfe offered to review a previously prepared analysis of the history of the CLF endowment to check to see if there is additional documentation on that particular account.

Director Sue Yerby addressed the upcoming symposium and remarked that in addition to 106 registrants, the symposium had generated 14 new CLF memberships. She also advised the board of a meeting scheduled for August 3<sup>rd</sup> at 6:00 PM to prepare packets for the symposium attendees. Director Yerby mentioned that the dinner to welcome Josh Taylor will take place on August 5<sup>th</sup> and directors of both CLF and Bay Area Genealogy Society (BAGS) will be updated when the details of the dinner have been completed. Director Yerby also mentioned that the November speaker would be none other than herself, updating her well received February 2015 program *Genealogy in Your Jammies*.

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Director Yerby concluded her discussion of CLF programs by asking for suggestions for 2017 programs. Secretary Dickerson expressed an interest in a second DNA program. Treasurer Hennings agreed, noting that knowing what to do with DNA results from multiple sources is baffling. No additional suggestions for 2017 were offered; however Director Yerby suggested that this summer's Ice Cream Social become an annual event. It was a big success with the membership and accounted for two new memberships.

Director Fidel Ramirez was unable to attend the meeting but can address any website or social media concerns via telephone or email.

Director Randy Pace began a discussion of publicity and public relations by addressing the CLF relationship with the Houston History Alliance and its upcoming annual conference. He reported that Susan Garwood, a member of the conference committee, planned to develop a "Houston Through The Decades" Pop-up Museum to showcase a little of the Clayton Family. Director Pace also noted that 2017 marked the 30<sup>th</sup> anniversary of CLF and the 100<sup>th</sup> anniversary of the Clayton House. He remarked that displays panels to highlight Clayton family photos and documents would help build a great presentation for the celebration.

1st Vice President Pat Metcalfe noted that construction of the August newsletter was in progress. She remarked that membership totals year to date were approximately equal to totals from the same time period in the prior year.

Director John Dorroh remarked that acquisitions to date totaled \$15,857.92. He indicated that he is pressing the library for additional recommendations to add to the Clayton Library collections. Director Yerby asked if CLF should consider purchasing microfilm on long term loan from FamilySearch. Director Dorroh responded that if a donor and Clayton Library agreed, he thought it was a great idea.

Clayton Library Manager Sue Kaufman was not available to join the meeting to inform the board of Clayton Library news or updates. President Fullerton moved through the agenda to discuss Old Business.

Director John Dorroh brought up the status of our attendance at the Federation of Genealogical Societies conference. He was not certain if Irene would be available to attend, but confirmed that he would inquire.

Director Randy Pace remarked that the Nominating Committee was still working on a slate of nominees, but they had several options for good candidates.

It was noted that the TSGS conference conflicted with the date for the next board meeting and President Fullerton moved the 28 October 2016 meeting to 04 November

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2016. President Fullerton also noted that in his absence, 1st Vice President Pat Metcalfe had agreed to lead the general meeting on 13 August 2016.

Several motions to commit funds were put forth during the discussion of old business:


**Motion 22 July 2016--** Motion by Sue Yerby, seconded by John Dorroh, for Clayton Library Friends to purchase 100 thumb drives at \$2.71 each and place the thumb drives for sale at Clayton Library for \$5.00 each. Motion Passed Unanimously.

**Motion 22 July 2016--** Motion by Randy Pace, seconded by Resa Hennings, for Clayton Library Friends to spend \$500.00 to be a sponsor for the 7<sup>th</sup> Annual Save Texas History Symposium: The Alamo, Keystone of Texas History: Past, Present and Future on Saturday, September 17, 2016 which is highlighting the Alamo, a Texas Shrine of Nation fame. Motion Passed Unanimously.

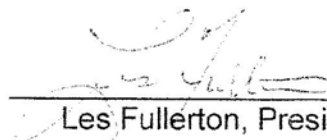
**Motion 22 July 2016--** Motion by Pat Metcalfe, seconded by Loren Martin, to approve the purchase of a laptop to replace the broken Clayton Library office desktop for no more than \$1,000.00. Motion Passed Unanimously.

The meeting adjourned at 12:00 PM.

Signed:



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Kathleen Dickerson, Secretary



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Les Fullerton, President