



APRIL 1989

CLF NEWSLETTER

Vol. 3

Published Bi Monthly by Clayton Library Friends

No. 2

Clayton Library Friends can point with pride to their first major fund-raising event, the Old Fashioned Country Bar-B-Q held April 15 on the lawn of Clayton Library. Judy Trammell, Special Events Chairman, has written a report of the festive occasion for the newsletter. Over 170 people attended and our revenue exceeded \$700.

We are equally proud of the attractive yearbook mailed this month. Membership cards were placed inside the front cover and all meeting dates, programs and special events are listed on pages one and two. Beginning on page 41 can be found the Bylaws as amended and adopted at the March meeting. Ruby Crook and her yearbook helpers deserve tremendous credit for a tedious job well done.

The Executive Board has approved the establishment of the CLF Endowment Fund and \$590 has already been donated. Details are in Margaret Whiteley's report for the newsletter.

Please take note of the opportunities for volunteering given in the newsletter reports from Pat Cochran and John Kirtley. Those of you with computer expertise will be able to make a valuable contribution by helping the people who want to use the three new computers placed at Clayton in Conference Room 3. Maxine Alcorn has included the "Library Guidelines" for computer use in her newsletter report.

Mark your calendars for the Saturday, May 13, regular meeting and the Sunday, June 25, organ recital by our talented Clarence Smith.

All suggestions for a name for the newsletter were appreciated, and the final decision will soon be forthcoming.

—ILYNE OLSON, *Editor*

THE BAR-B-Q

by Judy Trammell

IT HAS BEEN SAID THAT....."The key to success can be elusive, but the key to failure is trying to please everyone." But, isn't it wonderful when we please

almost everyone; especially when those we pleased were the members and supporters of CLF. If you missed our April 15 event, you really missed a great time with good food catered by Sally Jo's Bar-B-Q, desserts baked by our own volunteers, a Western Dance exhibition performed by Carmen Scarborough and members of her Texas Best Dance Club, but mostly you missed the fellowship of all the nice people who came out to have a fun afternoon in the sun—Thank you, Lord!

Our thanks to all who made this event such a delight. Ann Reed worked with Texas Farm and Ranch Club's Dick Atkins and Ralph Smith, who lent us the items that set the stage for our Western theme. Harriette Young donated the invitations, edited the mailing list, and printed the labels. My personal "thank you" goes to the members of the Special Events Committee, especially to Joyce Nauman, Mildred Tarchiani, and Margaret Whiteley whose dedication to this event was boundless. Credit for the success of this event also belongs to all of you who gave it your support.

We were pleased that Edna Earle Patterson came as a designated representative of the Lady Washington Chapter, NSDAR, and we congratulate Nona Phillips, Eddie Simmons, and their chapter sisters who attended our Bar-B-Q in celebration of the approval of their new Capt. Gilbreth Fall-Absolum Hooper Chapter, NSDAR.

CALENDAR

Bi Monthly Meeting

Saturday May 13
9:30 Coffee - 10 AM Meeting
Old Clayton Home

Organ Recital

Sunday June 25
4 PM Faith Lutheran Church
4600 Bellaire Blvd

Fund Raising Orientation

Wednesday June 28
6:30 PM Clayton Guest House

FROM GINNEY TONEY — PRESIDENT

Patrick Durio, an independent, non-member CPA, was engaged to audit our books. As this was the first such audit, he included organization records from the inception of CLF. Mr. Durio will meet with Clifton Taylor and the Finance and Budget Committee on Saturday, April 29, to review the completed audit.

The speaker at our Saturday, May 13, bi-monthly meeting will be Lonnie Gruver, a tax technician with the Tax Payers Service of the IRS. He will give an overview of services available through the IRS for non-profit organizations.

The Houston Endowment Foundation Fund has been reviewed and as of April 15 the available balance is slightly more than \$6,900.

FROM EVA CUNNINGHAM

— MEMBERSHIP COORDINATOR

Membership in CLF has now exceeded 490, and we are happy about that. But, we know that Clayton Library has hundreds of friends who are not CLF members. So, let's continue to spread the word about CLF and welcome prospective members. That's the reason many of us are members—we love Clayton Library, someone told us about CLF's projects and goals, and invited us to join. Membership applications are available at Clayton—or call me (772-4519) and I will mail forms to interested persons.

"Our hats are off" to yearbook editor, Ruby Crook, and her committee who did such a thorough, meticulous, wonderful job!! Rose Mary Fritz, Mildred Tarchiani, and Peg Taylor called members to verify information. Ruby Dusek, Peggy Gregory and Ludie Krohn proofread. Norman Crook's expertise with Ventura software and his laser printer gave our yearbook its professional look. The cover sketch was the work of James Gottselig. — If there is an error in your listing, or if you change your address or phone number, contact Ruby Crook (665-1807) or Eva Cunningham (772-4519). See the last page of the newsletter for listing of new members added and changes in addresses/phone numbers since the yearbook was published.

At the March meeting, Joyce Naumann, Hospitality Chairman, and her committee welcomed members with new permanent-type name tags. As a special treat for everyone, Joyce surprised her husband, Quentin, with a huge birthday cake decorated with his family tree. Joyce encourages everyone to come to meetings early (9:30 a.m) for fellowship and coffee.

Margaret Mottley has been appointed Mail Chairman. She has had considerable experience in following

non-profit bulk mailing procedures, and we welcome her expertise and assistance. She guided mailing volunteers Esther Halbert, Ilyene Olson, Mary Ann Phillips, Eva Cunningham, and Margaret Whiteley in preparing the yearbooks for mailing. We urge committee chairmen to consult Margaret prior to releasing large mailings for CLF. — Mailing volunteers for this newsletter will be Shirley Anderson, Ruby Dusek, Laura Lords, Noel McClure, and Bess Wendt under the direction of Margaret Mottley.

The February Newsletter received many compliments. We are grateful to Margaret Whiteley for letting us use her new Macintosh for this newsletter. — Bear with us while we learn desktop publishing.

FROM MILDRED TARCHIANI

— PROJECTS PLANNING COORDINATOR

A word of thanks is extended to members of our committee and all the others who helped in so many ways with the Bar-B-Q. Several took reservations in the foyer of the Library. Others baked cookies and cakes, helped check reservations, addressed envelopes, and did "clean up" after the Bar-B-Q. We could not have had the successful event without the help from those Judy mentioned and also Pat Cochran, Ruby and Norman Crook, Esther Halbert, Ruby Dusek, Rose Mary Fritz, Chia Greer, Bea Grogenski, John and Doris Kirtley, Ralph Lindsley, Hank Meredith, Dolly Nicols, Mary Jane Paez, Odile Roberts, R. J. Sharman, Ginny Toney, Bess Wendt, and Barbara York. Thanks, too, to members and non-members who made special cash donations in support of this event.

Ruby Dusek is chairman for Clarence Smith's Organ Recital at Faith American Lutheran Church, 4600 Bellaire Boulevard, one block inside 610 Loop, on Sunday, June 25, at 4 p.m.. Refreshments will be served following the program. Call Ruby (468-2355) if you would like to help.

FROM PAT COCHRAN

— LIBRARY SERVICE VOLUNTEERS COORDINATOR

Thanks to the newly adopted bylaws our group is called "Library Service Volunteers." The Special Project chairmen, Rose Mary Fritz, Virginia Lloyd, Cathleen Shoemaker, and Joanne Whiffield, are providing outstanding leadership to the volunteers, namely—Janet Anderson, Shirley Anderson, Zina Betsill, Ruby Dusek, Frances Goodman, Peggy Gregory, Louise Holubec, Lilas Johnson, Pierre Mommessin, Jane Ohrts, Odile Roberts, Clarence Smith, Connie Stevenson, Bess Wendt, Harry Wilkinson. Thanks, also, to George Pardue and Margaret Whiteley for all their work on setting up the computers.

Through March, 456 volunteer hours have been

given, including the 168 hours reported in the February newsletter. The Vertical File project has progressed to cabinet 7, of the 11 cabinets. The "odd" titled Family History book index cards will be completed by May. The Fogle-West Funeral Home Records have been completely alphabetized. (Typists are needed immediately for this project.) We have only scratched the surface with our bibliography review.

—We want to thank Eva Cunningham, Chia Greer, Ann Reed, Mildred Tarkiani, W. C. Weaver, Sallie Wendt, and Linda Winkley for donating paper to be placed in the boxes on the library tables. —Volunteers are needed to assist Clayton Library patrons with the computers. Volunteers' names and phone numbers will be listed in the Library to be contacted for help by appointment. —Those interested in helping with our CLF Docent Project, please contact Maxine Alcorn (524-0101) or Pat Cochran (721-1898); we need more volunteers. —A number of CLF volunteers attended the Houston Public Library's Annual Volunteer Appreciation Reception this month.

FROM JOHN KIRTLEY — GRANTS COORDINATOR

We have selected a group of foundations for our 1989 Fund Raising Campaign. I have met with Andrea Lapsley, Director, Marketing and Development and Tom Herren, Campaign Director, Houston Public Library. We agreed on corporations and foundations for our solicitation lists to avoid duplication by our respective campaigns. Ruby Weaver (Head of Central Library) and Maxine Alcorn are preparing for the use of our solicitors a list of the major items needed at Clayton Library.

Tom Herren is conducting (at no charge to CLF) a CLASS FOR CLF VOLUNTEER SOLICITORS, 6:30 p.m., Wednesday, June 28, 1989, at Clayton Guest House. WE NEED VOLUNTEERS to make personal calls on from one to five prospects each. Attend Tom's class and decide if you would like to be a solicitor—attendance will not obligate you. Call me (359-7300) to volunteer, to express interest, or for more information. If I am not here, please leave your name and number on the recorder.

FROM MARGARET WHITELEY

- ENDOWMENTS COORDINATOR

Fund Committee reported their work in setting up an endowment fund. On their recommendation, the Executive Board, on April 15, approved the establishment of the Clayton Library Friends Endowment Fund and set up a special account for the fund.

An endowment fund is one in which the principal is maintained in perpetuity and only the income from the investments of those monies may be used. Use of

our Fund is limited to material acquisitions and/or capital purchases for interior equipment for Clayton Library; no funds may be used for exterior maintenance or exterior capital purchases, nor may funds be appropriated or designated for the selection or enhancement of personnel, since this area of responsibility falls under that belonging to the Houston Public Library System.

To date we have received \$590 toward the Fund. These donations were made by a few Friends who wanted to start the fund—not from a "general campaign". Means of adding to this "forever fund" are varied—you may make a donation in honor of, or in memory of, a relative or friend, or just for the joy of giving; or you may wish to designate the Fund as a beneficiary in your will. Whatever your style of giving, know that your gift will last forever, and the income from it will long serve the benefits of genealogical research at Clayton Library. Checks should be made payable to Clayton Library Friends and clearly marked for the Endowment Fund.

FROM HENRY H. MEREDITH, JR.

— GIFTS, DONATIONS, AND MEMORIALS COORDINATOR

We acknowledge with thanks and appreciation the gifts from the following persons, companies, and organizations:

Mr. and Mrs. Anthony F. Altamir, Thomas D. Barber, L. A. Juan DeBarbieries, Mr. and Mrs. Larry Dirnberger, Patricia J. Dowden, Col. and Mrs. M. P. Gregory, Ema D. Horton, Dr. and Mrs. Mavis P. Kelsey, Marie Annette Mather, Margaret Mottley, Eric Nye, Mrs. W. M. Paulsen, Jr., Mrs. Lenair R. Pruitt, Louie Reifel, Sarah F. Rollins, Donald H. Schmude, Elizabeth L. Siegel, Margaret C. Taylor, Warren Thagard, III, Virginia Simms Toney, Harriette Young, The Frontier Press, Jewish Genealogical Society, Polish Genealogical Society, and the Texas State Genealogical Society

MEMORIALS

Wm. Leonard Joel Cain
—by Mr. and Mrs. Harry L. Brister
—by Mr. and Mrs. I. D. May

Wm. Leonard Joel Cain and
Marguerite Delores Collins Cain
(parents of Joyce C. Naumann)
—by Joalyce Gallagher and
W. E. Stewart

HONORARIUMS

Hubert Carlin Simms
—by Virginia Simms Toney

With this splendid response since our last report, many of us should be moved to match the spirit of giving exemplified by these recent donors. Gifts can be sent or presented to Clif Taylor, Treasurer, P. O. Box 271078, Houston, TX 77277-1078, or if more convenient or desirable to any Board member.

FROM T. NORMAN CROOK — BYLAWS COORDINATOR

At the March general meeting, the Bylaws Committee presented its recommendation for a complete revision of the CLF Bylaws. The recommendation was adopted with the following amendments: (1) Reduced membership fee for two members in the same household to be effective January, 1990; (2) Changed the election of officers from November to January; and (3) Specified that in the event of dissolution of the organization all remaining assets should be transferred to Clayton Library or the Houston Library System. Following the general meeting, the Committee met and worked out the final wording of the bylaws as amended by the membership, and they are printed in the Yearbook.

This completes the major assignment of the Committee for the year. As chairman I want to thank my fellow Committee members, Ruby Dusek, Mary Ann Phillips, and Margaret Whiteley for their hard work. I also want to thank the membership for their patience and cooperation in dealing with the tedious, yet very important, matters required to produce a new governing document for our organization. The Committee will continue in existence and will draft any proposed new amendments as needed to improve the operation of CLF.

FROM FATHER JAMES RAMSEY — CHURCH RECORDS COORDINATOR

The Church Records Committee will meet again in July. We are trying to locate the sources of primary church records and what records are kept by each denomination in Harris and surrounding counties. We are also making lists of the oldest churches in our area, together with locations and titles of published church histories. At our last meeting we welcomed a new member, Mrs. Bernice McBeth, who will be working with records of Black churches. We hope to complete our work and have a finished report by September.

FROM MARY ANN PHILLIPS — HISTORIAN

Memorabilia for CLF's Historian's Record Book— newspaper clippings, pictures, or mementos of fund raisers, such as our recent Bar-B-Q, and other CLF events are needed. Please bring items you think may be of interest to the May meeting or call me (747-3503).

FROM MAXINE ALCORN — MANAGER, CLAYTON LIBRARY

The tables and desks in the Library have been covered with glass to protect the beautiful wood. The mini-blinds and patio furniture which were ordered should arrive shortly. These items and three computers were purchased with some of the remaining Houston Endowment money.

Our computers are an Apple IIGS, a Compaq DeskPro 286, and a Macintosh SE. All will be ready for use very soon. A list of volunteers who will be available to orient users is being compiled by Pat Cochran and Margaret Whiteley. This will be posted in the computer room (Conference Room 3). Established guidelines for using the computers are listed below.

- (1) The computers are available for genealogical projects only.
- (2) All users must be registered by signing a card at Clayton Library.
- (3) To be registered each patron must be trained for use on each model to be used or must indicate sufficient working knowledge of the computer.
- (4) Training and/or evaluation of experience is to be determined by those persons authorized to do so by the Houston Public Library.
- (5) If people are waiting to use computers, a time limit of two hours may be imposed on those already using them.
- (6) All supplies, including diskettes and paper for printers, must be furnished by the user.
- (7) Time of use must be logged in and out at the Information Desk.

*Desktop Publishing
Services provided by
Al Kaman*

**Computer
DESKTOP** 
3646 Greenbriar 526-7717
Houston, Texas 77098-0517

CLF FINANCIAL REPORT - APRIL 15, 1989

Benjamin Franklin Savings		
Balance, 3/11/89	\$2088.27	Less Checks
Interest, 3/89	<u>13.99</u>	
	\$2102.26	
First Interstate Bank		TOTAL FUNDS IN BANK
Balance, 3/11/89	\$5614.17	\$8597.99
Deposits	<u>2040.00</u>	
	\$7654.17	

FROM CLIFTON H. TAYLOR — TREASURER



MARK YOUR CALENDAR!

**Clayton Library Friends'
Second Fund Raising**



MAKE THIS AS SUCCESSFUL AS THE BARBECUE!

**HISTORICAL HYMNS IN AMERICA
as performed on the pipe organ
by CLF member
Clarence Smith**

When America was settled by the different ethnic groups, they brought their hymns with them. Learn about these and enjoy the program which will last from one to one and one half hours.

**FAITH AMERICAN LUTHERAN CHURCH
4600 Bellaire Boulevard, Bellaire, Texas
(one block inside Loop 610)**

**4:00 P.M. Sunday, June 25, 1989
RECEPTION FOLLOWING IN FELLOWSHIP HALL**

**No Reservations Necessary
Admission: Donations only**

**For information call
Ruby Dusek, Chairman
468-2355**



CLAYTON LIBRARY FRIENDS

Clayton Library Center for Genealogical Research
5300 Caroline
P.O. Box 271078
Houston, Texas 77277-1078

Address Correction Requested
Postage Guaranteed

Non-Profit Organization
U.S. Postage
PAID
Houston, Texas
Permit No. 1747

MAILED
4-27-89